

VET in schools

Certificate III in Children's Services
Certificate II/III in Hospitality
Certificate II/III in Horticulture
Certificate II/III in Business Administration
Certificate II in Community Services
Certificate II in Information Technology
Certificate III in Aged Care
Certificate III in Home and Community Care

Victorian Certificate of Applied Learning

PTEP provides VCAL at 3 locations Mornington, Hastings and Rosebud in partnership with Adult, Community and Further Education (ACFE), local Secondary Colleges, The Frankston Mornington Peninsula Local Learning and Employment Network (LLEN) and the local community.

VCAL is a fulltime, community based educational alternative providing a Year 11/12 qualification.

It is a program of applied learning and practical experiences for 16 to 19 year olds focusing on traineeships, apprenticeships and employment.

Peninsula Training and Employment Program Inc

Registered Training Organisation: 4016

ABN: 22 054 248 124

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Rosebud Victoria 3939

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Monday to Friday

9am - 5pm

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Mornington Victoria 3931

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Hastings

6 Bray Street
Hastings Victoria 3915

T 5979 3211

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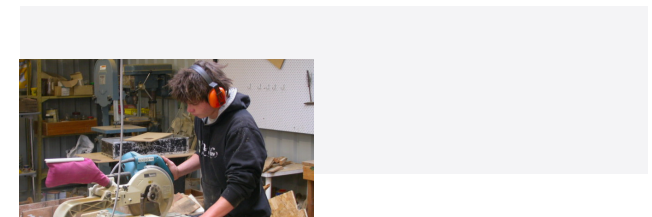
Peninsula Training and Employment Program

Established in 1980 PTEP is a community based, non-profit organisation assisting all members of the community.

PTEP provides training, employment and support services to jobseekers, students, workers and employers.

Our services include

- Adult and Community Education (ACE)
- Vocational/Industry specific training
- Work Experience Placements
- Job search support
- Employer Support
- Victorian Certificate of Applied Learning (VCAL)
- Vocational Education and Training in Schools
- Website Development and Support



TAA40104**Certificate IV in Training and Assessment**

Provides the qualification for trainers to deliver accredited training and assessment in the workplace, TAFE and Registered Training Organisations.

CHC30208**Certificate III in Aged Care**

Qualification for Personal Care Attendants . For employment as a PCA in aged care centres, nursing homes, home care etc.

CHC30308**Certificate III in Home and Community Care**

This qualification provides skills and knowledge for workers involved in the Home and Community Care field. For employment with home carers, local councils and agencies.

HLT32507**Certificate III in Health Services Assistance**

Full qualification for Patient Services Assistants. For employment as a PSA, hospital orderly, personal care worker, wards-person providing personal care.

CHC30708**Certificate III in Children's Services**

Formal qualification for employment in occasional care, pre-school activities, day care, nanny or children's services.

SIT20207 / SIT30707**Certificate II / III in Hospitality**

Provides skills and knowledge to work in a range of positions such as a food and beverage attendant, kitchen attendant, room attendant, waiting, catering and functions.

RTF20703 / RFT30403 / RFT30603 / RFT30703**Certificate II in Horticulture
Certificate III in Horticulture**

For employment as a horticultural tradesperson. Qualification covers parks and gardens, wholesale nursery, turf management or landscaping.

BSB 20107 / BSB30407**Certificate II in Business
Certificate III in Business Administration**

Provides skills and knowledge required to work in a range of positions including Administration, Clerical Worker, Data Entry Operator and Receptionist.

CHC20108**Certificate II in Community Services**

Provides an introduction and overview of community services work. This qualification offers students general skills and knowledge and a broad foundation in community services specific skills and knowledge, includes Aged Care, disability and children's services.

ICA20105**Certificate II in Information Technology**

Provides a formal qualification covering hardware, software, communication and multimedia, basic setting up and use of computing equipment. Includes a range of application software for word processing, spreadsheets, databases and presentation packages.

SITHGAM006A**Responsible Service of Gambling (RSG)**

Provides the formal qualification, skills and knowledge required to satisfy the legislative requirements responsible gambling services. Refresher course also available to deliver. Courses are accredited with Victorian Commission for Gambling Regulations.

SITHFAB009A**Responsible Service of Alcohol (RSA)**

Provides the required qualification to serve alcohol in a licensed workplace, restaurant, bar, club, hotel, functions etc. Course is accredited with Liquor Licensing Victoria.

SITXOHS002A / SITXFSA001A**Food Handling / Food Safety Supervisor**

Providing legally required nationally accredited workplace hygiene procedures for food handlers. Includes introduction to food contamination, personal hygiene, food hygiene, cleaning, sanitising and pest control.

HLTFA301B / HLTCPR201A**First Aid / CPR**

Accredited training, providing First Aid certificate (level II equivalent) and CPR upgrade/refresher.

Computer Introduction / Applications

These courses provide computer training for beginners and for specific applications including Word, Excel, powerpoint, email and internet.